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11th September 2020

Dear Parents/Carers,

Thank you for your patience in adapting to the changes with the drop off and pick up arrangements over the past few days. In light of our observations and the feedback received we would like to make some amendments to the timings for pick up and drop off. **These new timings will be in place from Monday 14th September.** Please see the information below:

Drop Off

- We will have a soft start to the school day. This means that parents can drop off their child/ren who will make their way into their classrooms for years 3, 4, 5 and 6 or to their teachers in the playground for years 1, 2 and reception. Nursery parents can take their children to the nursery entrance. All siblings can be dropped off at a gate together.
- **The new timing for the soft start will be between 8:35am and 8:55am.**
- To ensure that the gates do not get overcrowded we ask that year groups entry through the following gates:
 - **Gate 1- Nursery, Years 2, 3 and 5**
 - **Gate 2- Reception, Years 1, 4 and 6**

Pick Up

- Pick up will now continue using the one-way system with parents and carers entering through gate 1 and exiting through gate 2. All siblings can be collected at the same time as you follow the path.
- **Pick up will now occur between 3:20 and 3:40 each day. To avoid overcrowding at the gates we request the following:**
 - **Nursery, Reception, Years 2 and 4 parents arrive between 3:20pm and 3:30pm**
 - **Years 1, 3, 5 and 6 parents arrive between 3:30pm and 3:40pm**

We will be monitoring how the new times work and if any further adjustments are necessary, we will send you further updates.

We would like to thank you again for your understanding and cooperation with trialing the different drop off and pick up arrangements so that we are able to develop a system that provides safety for all. If you have any further queries, please do not hesitate to contact the school.

Kind regards,

Jason Cook
Executive Principal