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9th November 2020

**Northwold Primary School Local Governing Board
Trust Board Appointment Vacancies**

Dear Parents/ Carers and friends of Northwold,

Arbor Academy Trust Board is looking to supplement the Local Governing Board of Northwold Primary School with individuals able to offer skills and expertise to assist the further development of our school.

The Trust Board wishes to ensure the majority of the membership of the Local Governing Board is parents of children in the school however these appointments are not restricted exclusively to parents as we look to reflect wider aspects of our local community.

The work of the Local Governing Board is very important to the school. The board is responsible for holding the school to account and therefore it is essential that all members of the board are committed to their role, attend training as necessary to continually develop their knowledge and develop a good understanding of the strengths and weakness of the school in order to work with the senior leadership team to ensure continuous improvement.

All Trust Board appointments are subject to an enhanced Disclosure and Barring Service check (DBS) check. You will be required to disclose any criminal convictions you may have. These will not necessarily bar you from holding office as it will depend on the nature of the conviction. The school's safeguarding officer will provide you with the form to complete and any further information you may require.

If you are interested in this role please go on to the:-

Arbor Academy website – Governance and Policy and research the relevant information.

Then, on reflection, consider the skills, knowledge, understanding and/or expertise you can offer. If you wish to nominate yourself please write a letter of application addressing these points and email it to Marcia Douet, Chair of Arbor Academy Trust c/o Jason Cook at jason.cook@davieslane.waltham.sch.uk

The appointments will be made following interviews. Candidates will be informed of the interview arrangements on receipt of the letter of application.

Kind regards

Jason Cook

Executive Principal
Arbor Academy Trust